



**Landlord Terms & Conditions for RentalIncomeExpense.com**

Please review these terms & conditions before enrolling in ClearNow’s RentalIncomeExpense.com.

**Events & Guidelines**

The following table identifies events and the guidelines or actions to take when managing your RentalIncomeExpense.com account.

| <b>Event</b>               | <b>Guideline/Action</b>  |
|----------------------------|--|
| Log into account           | Go to <a href="http://www.RentalIncomeExpense.com">www.RentalIncomeExpense.com</a> and enter account ID and password.  |
| Change contact information | Log into your account, select “My Contact Info”, update information, and click “Save”.   |
| Change/Forget password     | <ul style="list-style-type: none"> <li>• Change: Log into your account, select “My Contact Info”, change password, click “Save”.</li> <li>• Forget: Reset your password from the Landlord login at <a href="http://www.ClearNow.com">www.ClearNow.com</a>.</li> </ul>  |
| Upgrade ClearNow account   | <p>By upgrading your account, you will have full access to ClearNow’s rent collection service. Collecting rent electronically makes the rent collection process more efficient. You save time, reduce headaches, and make paying rent easier for your tenants.</p> <ol style="list-style-type: none"> <li>a. Rent payments and fees paid are automatically recorded as income/expenses thus eliminating your manual entries.</li> <li>b. Tenants can opt in to have their ClearNow rent payment data furnished to the Experian credit bureau to build a credit history.</li> </ol> <p>To upgrade, log into your ClearNow account and select “Upgrade Account” from the left-hand menu.</p> |
| Close ClearNow account     | Send request to <a href="mailto:Support@ClearNow.com">Support@ClearNow.com</a> .   |

**Indemnification**

RentalIncomeExpense.com is a free service provided by ClearNow. RentalIncomeExpense.com enables landlords/property managers to record rental income and expenses. ClearNow shall incur no liability as to the accuracy of entries manually entered by the landlord/property manager and if ClearNow is unable to record or maintain rental information for any reason including but not limited to: (i) ClearNow is not working properly, (ii) you did not properly record entries, or (iii) circumstances beyond ClearNow's control (such as, but not limited to, fire, flood, or other natural disaster; telecommunications failure; hardware or software failures; or failure to access the networks in which we operate ClearNow’s services and Websites).

You (property managers or landlords) and tenants agree to indemnify, defend and hold ClearNow, ClearNow affiliates, the vendors that assist ClearNow in providing services, and ClearNow's respective directors, officers, employees, contractors, and agents harmless from and against all claims, actions, proceedings, damages and costs (including attorney's fees) related to or arising out of any reason including but not limited to: (i) enrolled property managers’ or landlords’ and tenants’ use of ClearNow Websites or ClearNow services; (ii) the actions or omissions of third parties who are linked through ClearNow Websites or ClearNow services; (iii) disputes between enrolled property managers or landlords and their tenants; or (iv) enrolled property managers’ or landlords’ breach of “Property Manager Terms & Conditions for RentalIncomeExpense.com”. The sale, modification, distribution, transmission, or reproduction of any portion of ClearNow or ClearNow services or ClearNow Websites or any of its content are prohibited.

ClearNow reserves the right to terminate service for enrolled property managers or landlords at ClearNow’s discretion at will, for any reason, and at anytime. Property Manager Terms & Conditions for RentalIncomeExpense.com are subject to change. The most current version of the Property Manager Terms & Conditions for RentalIncomeExpense.com apply, and it is available through [www.RentalIncomeExpense.com](http://www.RentalIncomeExpense.com) or by contacting ClearNow Customer Support.